



**MINUTES OF SILEBY PARISH COUNCIL MEETING HELD ON
THURSDAY, 15 FEBRUARY 2024 AT 6.30PM AT SILEBY COMMUNITY CENTRE**

PRESENT

Councillor Mrs J Jones (Chairman)
Councillor Mrs E Jones
Councillor Mr A Higgs
Councillor Major K McRae
Councillor Mr N Matlock
Councillor Mrs M Wilson-Knight

Councillor Mr R Butler
Councillor Mrs S Gerrard
Councillor Mrs M Matlock
Councillor Mr A P Booth
Councillor Mr T Cox

NOT PRESENT

Councillor Mr J Walker (Apologies received)

IN ATTENDANCE

Borough Councillor Mr G Lawrence
Mrs R Richardson - Clerk
Mrs J Lovatt – Deputy Clerk

342/23-24

APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL

RESOLVED to accept and approve apologies from Councillor J Walker. Apologies received from County Councillor Mr R Shepherd

343/23-24

INTENTION TO CO-OPT TO CASUAL VACANCY OF PARISH COUNCILLOR

RESOLVED to co-opt Mr Rhys Everquill.

344/23-24

TO RECEIVE DISCLOSURES OF INTERESTS FROM MEMBERS AND REQUESTS FOR DISPENSATIONS

Councillor A Higgs Min No 350/23-24 (b)

345/23-24

CLERK'S REPORT

The following appeal is dismissed: - **Appeal Ref: APP/X2410/W/23/3319288** - Land at 7 King Street, Sileby, LE12 7LZ. The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission. The appeal is made by UCR Construction and Development Limited against the decision of Charnwood Borough Council. The application Ref P/22/1587/2, was refused by notice dated 2 February 2023. The development proposed is erection of two bungalows. Decision 1. Main Issues 2. The main issues in this appeal are the effect of the proposed development on the setting of the listed building and the character and appearance of the Sileby Conservation Area, and the living conditions of future residents.

Charnwood Brough Council has confirmed that they will issue a Notice of Election and run the nomination process in order to help Sileby Parish Council fill the unfilled vacancies remaining from the local elections in May 2023. They have decided that, should an election be contested, it will take place on Thursday 21st March 2024. The Notice of Election will be published on Thursday, 15th February 2024.

346/23-24

POLICE MATTERS - INCLUDING CRIME FIGURES AND REPORT FROM POLICE, IF IN ATTENDANCE - No police present and no report received

347/23-24

PUBLIC PARTICIPATION

None present

348/23-24

TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 FEBRUARY 2024

RESOLVED To accept as a true record and these were duly signed

349/23-24

TO AMEND MINUTE NO 280/23 (PAGE 69) OF 7 DECEMBER 2023, THIS SHOULD READ TO 'APPROVE' AND NOT 'NOTE'.

RESOLVED To amend Minute No 280/23 to read 'to approve'

350/23-24

FINANCIAL MATTERS

(a) To note the Income

RESOLVED to note the income in the sum of £127,129.53

(b) To approve the Expenditure

RESOLVED to approve the expenditure in the sum of £51,651.08

(c) To note the Bank Reconciliation up to 31 December 2023

RESOLVED to note this

(d) To note the Financial Budget Comparison up to 31 December 2023

RESOLVED to note this

351/23-24

TO REVIEW THE FINANCIAL REGULATIONS

The Clerk informed members that the Public Contracts Regulations 2015 has changed, as follows: -

Page 14: - 11 (b) and 11 (h) increase to £30,000

“Where the council intends to procure or award a public supply contract, public service contract or public works contract as defined by The Public Contracts Regulations 2015 (“the Regulations”) which is valued at £30,000 or more, the council shall comply with the relevant requirements of the Regulations¹.”

Procurement Thresholds The thresholds for public procurement have changed from 1 January 2024. Public contracts, with an estimated value (including VAT, since 1 January 2022): over £214,904 (previously £213,477) for goods or services, or over £5,372,609 (previously £5,336,937) for public works (construction), must comply with the full requirements of the Public Contracts Regulations 2015 (which will be replaced by the Procurement Act, when it takes effect later in 2024).

Page 7 (4.5) Increase Clerk’s Emergency Allowance to £5,000

RESOLVED to amend the Financial Regulations to reflect these changes and to approve increasing the Clerk’s Emergency Allowance to £5,000

352/23-24

TO RECEIVE AND CONSIDER RECOMMENDATIONS FROM THE GENERAL PURPOSE & FINANCE WORKING PARTY

(a) To approve closing the Melton Mowbray Building Society Account No ELN 3365523SIL and to consider where to move the funds to

RESOLVED To approve closing the Melton Mowbray Building Society Account and transfer into the General Fund – NatWest Current Account.

(b) To approve closing the NatWest Business Reserve Account No 53864220 and transferring to a Unity Trust Fixed Term Deposit Account

RESOLVED To approve this.

(c) To approve opening a Unity Trust Fixed Term Deposit Account (2-years) in the sum of £100,000

RESOLVED To approve this.

(d) To approve hire charges as from 1 April 2024 for: - **(i)** Allotments; **(ii)** Garages; **(iii)** Cemetery; **(iv)** Pavilion/pitch hire; **(v)** Community Centre

RESOLVED To approve new charges as from 1st April 2024

(e) **Reserves** – to approve transferring money from the General Fund to Earmarked Reserves, as follows: -

(i) Cemetery - £100,000 (Garden of Remembrance Project)

(ii) Community Centre £30,000

(iii) Allotments £20,000

RESOLVED To approve this

353/23-24

TO RECEIVE REPORTS FROM COUNTY AND BOROUGH COUNCILLORS

County Councillor R Shepherd's report was read by the Clerk: -

"Matters of particular interest to Sileby:

I agree with the comments Councillor Lawrence made in his Report at the Parish Council Meeting on 1st February about the importance of the forthcoming "community meeting". I believe we now await confirmation of the date.

Matters of general interest:

I am grateful to the Clerk for continuing to circulate County Council media releases and health information which I forward.

Parish Councillors' enquiries:

Please let me know in due course of any matters which the Parish Council would like me to follow up or about which more information is needed."

Borough Councillor G Lawrence gave his report: -

Flooding Community Consultation - The county lead flood authority LCC are organising drop-in sessions for residents with questions or concerns about flooding impact; with EA & CBC reps attending. Subject to final confirmation, these are expected to be all afternoon/early evening on Feb 28th in Loughborough (Town Hall) and March 20th in Syston (Community Centre). Geoff has asked Charnwood Chief Executive to request that LCC also organises one specifically for residents of Sileby, Cossington and Barrow to attend. As far as we aware, there will also be a meeting involving LCC, EA, CBC, etc. with local elected representatives in March providing an opportunity for the PC and other elected representatives to press for action on the improvement & maintenance of the brook channel.

The apparent lack of a functioning balancing pond at the lowest point of Cemetery Road development site - Geoff had referred builders Elemento to Planning Enforcement at CBC. Their Enforcement Officer has now informed me that Elemento do not consider the Construction Phasing Plan they inherited from Persimmon as practical. Elemento intend to submit an amended phasing plan and they are within their right to submit a retrospective planning application to achieve their preferred phasing of works. The officer has been told the application will be submitted this week – he has made it clear to them that their new application must demonstrate that the drainage pond in its current partially filled-in form has sufficient capacity to manage the surface water run-off caused by the current levels of development, both now and up until the point that the next part of the pond is installed. Their proposal will be subject to consultation with the county flood risk management team, and of course residents and the parish council.

The same Planning Enforcement Officer has contacted with David Wilson Homes regarding the blocked ditch on their Cossington Road development site which is preventing the free flow of run-off from the site through the Severn-Trent land-drain under the Cossington Road carriageway. While they don't accept the ditch is on their site, they have agreed to clear it out – timescale to be confirmed.

As previously reported, the Planning Inspectorate control the timetable for the adoption of the new Charnwood Local Development Plan and they have now scheduled further public hearings on 20th-22nd February at Loughborough Town Hall to enable further stakeholder input to their consideration of the draft plan. The adoption of the new Local Plan is now expected to be late in 2024. The Government have also changed the rules for calculating land supply to one based on a 4-year calculation period: on this timescale Charnwood currently has a secured housing land supply of 3.54 years. So, until the Local Plan is approved, we will unfortunately continue to be subject to the current 'tilted balance' in favour of developers.

354/23-24

TO RECEIVE REPORTS ON MEETINGS ATTENDED OR REPORTS RECEIVED – FOR INFORMATION ONLY

Councillor M Wilson-Knight had attended a S106 training session. Councillor Wilson-Knight will prepare a short report on this training to help councillors understanding of S106.

Councillor R Butler had attended a Soar Valley Liaison Meeting, where the Chief Fire Officer attended to talk about flooding, and what is being put in place to help when flooding occurs.

355/23-24

TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS: -

- (a) **P/24/0043/2** Erection of two storey side extension with associated roof alterations - 84 Cossington Road, Sileby, LE12 7RS

RESOLVED No objection

356/23-24

TO RECEIVE AN UPDATE FROM THE PROJECT PARK! WORKING PARTY

Councillor J Jones gave a brief update on Project Park! A meeting had been held last week with Sileby Parish Council, Red Kite and Cara Baker (CBC). This was to discuss play equipment, signage, bins etc. The football pitch layouts were also confirmed. Councillors were shown options for play equipment for the new play areas. It was agreed to send a link for play equipment to the schools, asking them to ask children to choose what would be on their 'Wish List'. Also ask Sileby Juniors Football Club and parents at the local playgroups and nurseries for feedback on what play equipment would be on their 'Wish List'.

A meeting had been held with Ground Control, who will be landscaping the entrance to the Memorial Park. Work is due to start on Friday 23rd February 2024 and should take approximately two weeks to complete.

357/23-24

TO RECEIVE AND CONSIDER A DILAPIDATION/CONDITION SURVEY REPORT FROM EDWARDS & EDWARDS CONSULTANCY RE WORKS CARRIED OUT ON THE MUGA, PATHS AND ENTRANCE WORKS IN THE MEMORIAL PARK

Councillor A Higgs gave a brief summary of the report. The Clerk has requested information regarding the footpath recently installed at the Memorial Park, and Edwards & Edwards have agreed to send over photographs and comments regarding the footpath.

RESOLVED To wait for the further information from Edwards & Edwards, and then arrange a

meeting to resolve the issues with all parties concerned – Lightmain, MAC Construction, Cara Baker (CBC) and Sileby Parish Council.

358/23-24

TO NOTE THAT AS OF 1 FEBRUARY 2024 COMMUNE IS NOW UNDER THE MANAGEMENT AND OWNERSHIP OF CUTTLEFISH MULTIMEDIA LTD. TO APPROVE THE RENEWAL OF THE WEBSITE WITH CUTTLEFISH AND TO APPROVE SIGNING AN ANNUAL CONTRACT COMMENCING 1 MAY 2024

RESOLVED To continue with Cuttlefish Multimedia Limited.

359/23-24

TO CONSIDER OPTIONS FOR COUNCILLOR EMAIL ADDRESSES AND RECEIVING AGENDA INFORMATION THROUGH THE WEBSITE

RESOLVED To keep the Councillor Email addresses. Documentation for Parish Council meetings will be available in due course – once set up.

360/23-24

GIBSON ROAD ENTRANCE – TO CONSIDER OPTIONS TO PREVENT UNAUTHORISED VEHICLES ENTERING THE PARK

RESOLVED To site boulders once the ground has been levelled off.

361/23-24

TO APPROVE A COST TO MAKE SAFE A FURTHER TEN MEMORIALS AT SILEBY CEMETERY

RESOLVED To approve a cost of £2,475

362/23-24

TO REVIEW THE GARDEN OF REMEMBRANCE REFURBISHMENT PROJECT

Councillor J Jones had updated the Garden of Remembrance Project Brief, and Councillors had been emailed a copy. This was reviewed and noted.

363/23-24

TO APPROVE A DATE AND TIME FOR THE ANNUAL PARISH MEETING

RESOLVED To take place on Thursday, 18 April at 6.00 pm and to ask Sarah Jones, Mental Health Neighbourhood Lead – Charnwood, to be the Guest Speaker

364/23-24

CONTENT FOR NEWS ARTICLE

- Thanks to the volunteers clearing up Mountsorrel Lane after the recent floods (Cllr E Jones)
- Play Equipment Wish List – Project Park! (Cllr A Higgs)
- Disposal of cigarette ends and single use vapes (Deputy Clerk)

365/23-24

TO REVIEW ACTION STATUS REPORT

This was reviewed

366/23-24
FUTURE PLANNING
None

Meeting closed at 7.36pm

Chairman's Signature: Date: