



MINUTES OF SIBLEY ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY, 18 May 2023 AT 6.30PM

PRESENT

Councillor Mrs J Jones (Chairman)
Councillor Mrs E Jones
Councillor Mr A Higgs
Councillor Mr J Walker
Councillor Mrs M Matlock

Councillor Mr R Butler
Councillor Major K McRae
Councillor Mr T Cox
Councillor Mr N Matlock
Councillor Mrs S Gerrard

NOT PRESENT

Councillor Mrs M Wilson-Knight (Apologies received)

IN ATTENDANCE

County Councillor Mr R Shepherd (up to and inc Min No 013/23)
Borough Councillor Mr G Lawrence
3 members of the public
Mrs R Richardson - Clerk
Mrs J Lovatt - Deputy Clerk

001/23

ELECTION OF CHAIRMAN 2023/24

RESOLVED To appoint Councillor Mrs J Jones
Councillor Jones signed the Acceptance of Office Form

002/23

ELECTION OF VICE CHAIRMAN 2023/24

RESOLVED To appoint Councillor Mrs E Jones

003/23

INTENTION TO CO-OPT TO CASUAL VACANCIES OF PARISH COUNCILLORS

RESOLVED to co-opt Mr James Walker and Mrs Susan Gerrard. Councillors Walker and Gerrard signed their Declaration of Acceptance and joined the meeting. They were each given a

Register of Members Interest Form to complete and return to Charnwood Borough Council within 28 days.

004/23

APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL

RESOLVED to accept and approve apologies from Councillor Mrs M Wilson-Knight

005/23

TO RECEIVE DISCLOSURES OF INTERESTS FROM MEMBERS AND REQUESTS FOR DISPENSATIONS

RESOLVED None received

006/23

CLERK'S REPORT

Appeal Ref: APP/X2410/W/22/3305884 15A & 15B High Street, Sileby LE12 7RX. The development proposed is change of use to existing workshop; conversion and extension to existing to form 2no. flats. The appeal is dismissed and planning permission for change of use to existing workshop; conversion and extension to existing to form 2 no. flats, is refused.

Each member has been given a Register of Members' Interest Form which needs to be completed and returned to the Monitoring Officer at Charnwood Borough Council. The Clerk has offered to scan the forms and email them to the Democratic Services Team at Charnwood.

Sileby Juniors FC has asked if they could have a practise run of parking on the grass by the side of the War Memorial, on Saturday, as there is a tournament taking place. I have said it will be okay as it will alleviate parking issues (which already exist) on Seagrave Road.

I have emailed members the request for a meeting, from the Flood Resilience Technical Advisor re upgrading outdated equipment and Monday, 12 June at 10.00 am has been suggested.

The Clerk reported that she had a Teams Meeting on Thursday, 18 May with Cara Baker, Planning Liaison Officer at Charnwood, to discuss Project Park! The Clerk confirmed that tenders for the Park Entrance/Footpath have been sent to five companies. To date, no responses have been received as regards quoting for the MUGA, and the Clerk will chase next week.

Cara has met with Leicester City Football Club and they mentioned getting mobile flood lights for after-school sessions. Leicester City will apply for a grant from the Football Foundation and store the lights at their grounds. She has also spoken to the Environment Agency and they have no money at the moment but may have some the year after next. They are very happy to get involved with the technical advice of what we plan to do with the brook.

Cara is going to send an updated list of S106 contributions, which I will forward to members. She has suggested a meeting every two weeks which the Project Park! Working Party will be invited to.

007/23

PUBLIC PARTICIPATION (15 MINUTES MAXIMUM FOR RESIDENTS TO VOICE ANY CONCERNS THEY MAY HAVE – IF A DECISION NEEDS TO BE MADE THIS WILL BE ON A FUTURE AGENDA FOR CONSIDERATION)

None

008/23

TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY, 4 MAY 2023

RESOLVED To accept as a true record and these were duly signed.

009/23

FINANCIAL MATTERS: -

- (a) Income Report to be noted
RESOLVED To note the Income in the sum of £4,959.78
- (b) Expenditure Report to be agreed
RESOLVED To approve the Expenditure in the sum of £22,222.11
- (c) To receive and accept the Report of the Internal Auditor; to note any recommendations made and what action to be taken to fulfil these recommendations
RESOLVED To note and accept this Report
- (d) **To consider and approve the Accounts for the Annual Governance and Accountability Return (AGAR) 2022/23 to be submitted to the External Auditor: -**
 - (i) **To approve Section 1, the Annual Governance Statement**
RESOLVED To approve Section 1 of the Annual Governance Statement
 - (ii) **To approve Section 2, the Statement of Accounts**
RESOLVED To approve Section 2, the Statement of Accounts and to note that this document had been signed by the RFO before being presented to the council for approval
- (e) To receive and approve a quote from Edwards & Edwards Consultancy for technical input to the tendering process of highways works in the park
RESOLVED To accept the cost of the hourly rate of £80, plus VAT, plus mileage expense at £0.70p per mile to be charged to provide engineering services.

010/23

TO RECEIVE REPORTS FROM COUNTY & BOROUGH COUNCILLORS

Councillor Mrs J Jones welcomed newly elected Borough Councillor Mr G Lawrence to the meeting.

Councillor Lawrence said that himself, and Councillors Faye Ford and Naomi Bottomley are both humbled and committed to looking after the interests in Sileby, and are looking forward to working closely with the County and Parish Council. Councillor Lawrence gave an update on highway issues as a result of a burst water main on King Street. He is also trying to resolve the issue of construction traffic coming through the village.

County Councillor Mr R Shepherd stated he was also looking forward to working with the new Borough Councillors. Councillor Mr R Shepherd had nothing further to report, but confirmed

that any press releases LCC issues, were sent to the Clerk to be forward to councillors for their information.

011/23

TO RECEIVE REPORTS ON MEETINGS ATTENDED OR REPORTS RECEIVED – FOR INFORMATION ONLY

None

012/23

TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS: -

(a) **P/23/0690/2** Erection of single storey extension to rear of dwelling - 153 Ratcliffe Road, Sileby, LE12 7PX

RESOLVED No objection

(b) **P/23/0689/2** Construction of 2 dwellings - Land adjacent to 75 Homefield Road, Sileby, Leics

RESOLVED No objection

013/23

TO REVIEW AND RECOMMEND FOR APPROVAL THE INTERNAL CONTROLS

RESOLVED To approve this.

014/23

TO REVIEW THE FINANCIAL REGULATIONS

RESOLVED These were reviewed and approved.

015/23

TO REVIEW THE RISK ASSESSMENT AND MANAGEMENT DOCUMENT: TO BE APPROVED, AND SIGNED BY THE CHAIRMAN

RESOLVED These were reviewed and approved, and signed by the Chairman

016/23

TO CONSIDER THE MEMBERSHIP OF THE HR COMMITTEE (5): - (THE TERMS OF REFERENCE STATE THAT THE CHAIRMAN AND DEPUTY CHAIR ARE INCLUDED ON THIS COMMITTEE)

RESOLVED To appoint Councillors Mrs J Jones (Chair), Mrs E Jones (Vice Chair), Mrs M Matlock, Mr N Matlock, and Mrs S Gerrard.

017/23

TO CONSIDER THE MEMBERSHIP OF COUNCIL WORKING PARTIES AND ELECT A CHAIRMAN AND DEPUTY CHAIR OF EACH:

(a) PLANNING

RESOLVED To appoint Councillors Mrs E Jones (Chair), Mrs M Wilson-Knight (Vice Chair), Mrs J Jones, Major K McRae, Mr R Butler and Mrs S Gerrard.

(b) FINANCE & GENERAL PURPOSE (TO INCLUDE CAR PARK, HIGHWAYS AND EVENTS)

RESOLVED To appoint Councillors Mrs J Jones, (Chair), Mr R Butler (Vice Chair), Mrs M Wilson-Knight, Mrs M Matlock, Mr T Cox and Mr A Higgs.

(c) BUILDINGS & COUNCIL ASSETS (TO INCLUDE COMMUNITY PROVISION IE SPORTS &

YOUTH)

RESOLVED To appoint Councillors Mrs E Jones (Chair), Mr A Higgs (Vice Chair), Mr R Butler, Mr N Matlock, Mrs J Jones, and Mr J Walker.

(d) MEMORIAL PARK WORKING PARTY/PROJECT PARK WORKING PARTY!

RESOLVED To appoint Councillors Mrs J Jones (Chair), Mrs E Jones (Vice Chair), Mrs S Gerrard, Mr A Higgs, Mr J Walker, Major K McRae, Mrs M Wilson-Knight and Mr R Butler.

(e) FOOTBALL CLUB WORKING PARTY

RESOLVED To appoint Councillors Mrs E Jones (Chair) Mr R Butler and Mr A Higgs.

018/23

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES: -

a) BRITISH GYPSUM (1)

RESOLVED To appoint Councillor Mr A Higgs

b) JOINT SOAR VALLEY PARISH COUNCIL LIAISON COMMITTEE (2)

RESOLVED To appoint Councillors Mr R Butler and Mr T Cox

c) CHARNWOOD ROAD SAFETY COMMITTEE (1)

RESOLVED To appoint Councillor Mr R Butler

d) TO ATTEND THE FORTHCOMING ANNUAL GENERAL MEETING OF LRALC

RESOLVED To appoint Councillor Mrs S Gerrard

019/23

GARDEN OF REMEMBRANCE

Councillor Mrs E Jones asked for approval to replace 3 signs replaced at the Cemetery.

RESOLVED To approve this request.

020/23

ARTICLES FOR THE NEXT ISSUE OF SOAR VALLEY LIFE

- Consultation with children in Sileby – Play Equipment – Project Park! – Cllr J Walker
- Cemetery Update – Cllr A Higgs
- Wildflower Verges – Cllr E Jones
- Social Media – Cllr A Higgs
- Spring Clean Up – Cllr R Butler

021/23

CONTENT FOR THE SPC NEWSLETTER

- Sileby Summer Camp – Cllr J Walker

022/23

FUTURE PLANNING

Cemetery – on agenda for July 2023

The meeting closed at 7.23pm

Chairman's Signature:

Date: