



## **SILEBY PARISH COUNCIL**

**You are hereby summoned to attend the PARISH COUNCIL MEETING to transact the business shown hereunder, to be held on THURSDAY, 21 NOVEMBER 2024 AT 6.30 pm in the Wesleyan Room, Sileby Community Centre, 41 High Street, Sileby, LE12 7RX Telephone: 01509 813075 Email: [clerk@silebyparishcouncil.gov.uk](mailto:clerk@silebyparishcouncil.gov.uk)**

R. Richardson (Mrs)  
Clerk/RFO

15 November 2024

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### **AGENDA**

1. Apologies for absence and acceptance by Council
2. To receive disclosures of interests from members and requests for dispensations
3. To welcome PCC Rupert Matthews
4. Clerk's Report
5. Police Matters - Including Crime Figures and Report from Police, if in attendance
6. Public Participation **(15 minutes maximum for residents to voice any concerns they may have; any individual contribution has a maximum of 3 minutes. If a decision needs to be made this will be on a future agenda for consideration)**
7. To confirm and sign the minutes of the Parish Council Meeting held on 7, November 2024
8. **FINANCIAL MATTERS**
  - (a) To note the Income
  - (b) To approve the Expenditure
  - (c) To note the Bank Reconciliation up to 30, September 2024 **(Appendix I)**
  - (d) To note the Financial Budget Comparison up to 30, September 2024 **(Appendix II)**
  - (e) To receive and consider the first Draft Annual Budget for the Financial Year 2025/26 **(emailed to councillors)**
  - (f) To approve replacing the Parish Council noticeboard at a cost of £999.22 plus VAT
  - (g) To approve replacing the Cemetery noticeboard at a cost of £696.45 plus VAT
  - (h) To receive and consider a quote in the sum of £1,641.77 for remedial works to the Radiant Tube Heaters in the Sports Hall
9. To receive reports from County & Borough Councillors
10. To receive Reports on meetings attended or Reports received – for information only
11. **TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS: -**
  - (a) **P/24/1633/2** Change of use and associated alterations of farm storage outbuilding, and adjacent land, into ancillary living accommodation - Hanover Lodge, 256 Seagrave Road, Sileby, LE12 7NJ **(respond by 26 November)**

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- (b) **P/24/1522/2** Section 73 Variation of Condition 2 (Trading Hours) of Planning Application ref: P/94/3164/2 (Change of use from shop to hot foot takeaway (Use Class A3)). Variation to consist of change of operating hours to 5:00pm to 10:00pm, Monday to Sunday, with the exception of Tuesday - 6 King Street, Sileby, LE12 7N (**respond by 3 December**)
- (c) **P/24/1977/2** Erection of part single storey, part two storey rear extension - 16 Finsbury Avenue, Sileby, LE12 7PJ (**respond by 4 December**)
- 12. To receive an update from the Project Park! Working Party
  - (i) To agree opening times of the Sports Pavilion to submit with the Planning Application for the alterations
- 13. To receive and approve the recommendations from the Finance & General-Purpose Working Party re amendments to the following: -
  - (a) Model Financial Regs (**Appendix III**)
  - (b) Standing Orders (**Appendix IV**)
  - (c) Business Continuity Plan (**Appendix V**)
  - (d) Health & Safety Policy (**Appendix VI**)
  - (e) HR Terms of Reference (**Appendix VII**)
- 14. To receive and consider a request from Charnwood Borough Council for suggestions in relation to the naming new thoroughfares for 170 dwellings served by 5 new streets – Land East of Cossington Road, Sileby (**Appendix VIII**)
- 15. To receive and consider a request from Charnwood Borough Council to complete a survey on what we think about Charnwood (**Appendix IX**)
- 16. To discuss and consider what action to be taken re parking problems in the Memorial Park at weekends when SJFC play/train
- 17. To approve cancelling the council meeting of 2 January 2025
- 18. Content for Parish Council News Article
- 19. To review Action Status Report (**Appendix X**)
- 20. Future Planning

*Members of the Public and Press are cordially invited to attend*