



SILEBY PARISH COUNCIL

You are hereby summoned to attend the PARISH COUNCIL MEETING to transact the business shown hereunder, to be held on **THURSDAY, 15 FEBRUARY 2024 AT 6.30 pm** in the Wesleyan Room, Sileby Community Centre, 41 High Street, Sileby, LE12 7RX
Telephone: 01509 813075 Fax: 01509 815288
email: clerk@silebyparishcouncil.gov.uk

R. Richardson (Mrs)
Clerk/RFO

9 February 2024

AGENDA

1. Apologies for absence and acceptance by Council
2. Intention to co-opt to casual vacancy of Parish Councillor
3. To receive disclosures of interests from members and requests for dispensations
4. Clerk's Report
5. Police Matters - Including Crime Figures and Report from Police, if in attendance
6. Public Participation (**15 minutes maximum for residents to voice any concerns they may have; any individual contribution has a maximum of 3 minutes. If a decision needs to be made this will be on a future agenda for consideration**)
7. To confirm and sign the minutes of the Parish Council Meeting held on 1 February 2024
8. To amend Minute No 280/23 (page 69) of 7 December 2023, this should read to 'approve' and not 'note'.
9. **FINANCIAL MATTERS**
 - (a) To note the Income
 - (b) To approve the Expenditure
 - (c) To note the Bank Reconciliation up to 31 December 2023
 - (d) To note the Financial Budget Comparison up to 31 December 2023
10. To review the Financial Regulations (on website)
11. **TO RECEIVE AND CONSIDER RECOMMENDATIONS FROM THE GENERAL PURPOSE & FINANCE WORKING PARTY**
 - (a) To approve closing the Melton Mowbray Building Society Account No ELN 3365523SIL and to consider where to move the funds to
 - (b) To approve closing the NatWest Business Reserve Account No 53864220 and transferring to a Unity Trust Fixed Term Deposit Account
 - (c) To approve opening a Unity Trust Fixed Term Deposit Account (2-years) in the sum of £100,000
 - (d) To approve hire charges as from 1 April 2024 for: - (i) Allotments; (ii) Garages; (iii) Cemetery; (iv) Pavilion/pitch hire; (v) Community Centre (**emailed to councillors**)

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- (e) **Reserves** – to approve transferring money from the General Fund to Earmarked Reserves, as follows:-
- (i) Cemetery - £100,000 (Garden of Remembrance Project)
 - (ii) Community Centre £30,000
 - (iii) Allotments £20,000
12. To receive reports from County & Borough Councillors
13. To receive Reports on meetings attended or Reports received – for information only
14. **TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS:** -
- (a) **P/24/0043/2** Erection of two storey side extension with associated roof alterations - 84 Cossington Road, Sileby, LE12 7RS (respond by 23 February)
15. To receive an update from the Project Park! Working Party
16. To receive and consider a Dilapidation/Condition Survey Report from Edwards & Edwards Consultancy re works carried out on the MUGA, Paths and Entrance Works in the Memorial Park **(emailed to councillors)**
17. To note that as of 1 February 2Commune is now under the management and ownership of Cuttlefish Multimedia Ltd. To approve the renewal of the website with Cuttlefish and to approve signing an annual contract commencing 1 May 2024 **(emailed to councillors)**
18. To consider options for councillor email addresses and receiving agenda information through the website
19. Gibson Road Entrance – to consider options to prevent unauthorised vehicles entering the park
20. To approve a cost to make safe a further ten Memorials at Sileby Cemetery
21. To review the Garden of Remembrance refurbishment project (Councillor J Jones)
22. To approve a date and time for the Annual Parish Meeting
23. Content for Parish Council News Article
24. To review Action Status Report **(emailed to councillors)**
25. Future Planning

Members of the Public and Press are cordially invited to attend