



## **SILEBY PARISH COUNCIL**

**You are hereby summoned to attend the PARISH COUNCIL MEETING to transact the business shown hereunder, to be held on THURSDAY, 5 SEPTEMBER 2024 AT 6.30 PM in the Wesleyan Room, Sileby Community Centre, 41 High Street, Sileby, LE12 7RX Telephone: 01509 813075 Email: [clerk@silebyparishcouncil.gov.uk](mailto:clerk@silebyparishcouncil.gov.uk)**

R. Richardson (Mrs)  
Clerk/RFO

30 September 2024

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### **AGENDA**

1. Apologies for absence and acceptance by Council
2. To receive disclosures of interests from members and requests for dispensations
3. Clerk's Report
4. Public Participation (**15 minutes maximum for residents to voice any concerns they may have; any individual contribution has a maximum of 3 minutes. If a decision needs to be made this will be on a future agenda for consideration**)
5. To confirm and sign the minutes of the Parish Council Meeting held on 15 August 2024
6. To receive reports from County and Borough Councillors if in attendance
7. To receive Reports on meetings attended or Reports received – for information only
8. To receive an update from the Project Park! Working Party
9. To approve appointing Chesterton Smart as Contract Administrator and Principal Designer for delivery of construction works at the Sports Pavilion (**Appendix I**)
10. To receive and consider a request from Sileby Bowls Club to support their application to Charnwood Borough Council for S106 funding towards improvements to their facilities (**Appendix II**)
11. To receive and note a response from the Head of Planning and Growth at Charnwood Borough Council to our questions re Balancing Ponds (**Appendix III**)
12. To receive and consider a request from Liz Jones (Poppy Appeal Organiser - Sileby & District) to pay for the Remembrance PA equipment and replacement lamppost poppies.
13. To receive and respond to a request from Leicestershire County Council re National Highways and Transport (NHT) Public Satisfaction survey (**Appendix IV**)
14. To receive an update from the Clerk regarding the legalities and viability of running a 'Hot Desking' facility.

15. **TO REVIEW THE FOLLOWING POLICIES AND PROCEDURES** (found on the website): -

- (a) Grant Awarding Policy
- (b) Blogging and Social Networking Policy
- (c) Complaints Policy
- (d) Data Breach Policy
- (e) Data Protection Policy
- (f) Press & Media Protocol
- (g) Subject Access Request Policy
- (h) Volunteer Policy

16. To approve a day and time for a Finance & General-Purpose Working Party Meeting

17. To approve erecting the lights in the trees on Martins Walk for Remembrance

18. Content for Parish Council News Article

19. Future Planning

*Members of the Public and Press are cordially invited to attend*