



**MINUTES OF SILEBY PARISH COUNCIL MEETING HELD ON
THURSDAY, 21 NOVEMBER 2024 AT 6.30PM AT SILEBY COMMUNITY CENTRE**

PRESENT

Councillor Mrs J Jones (Chairman)
Councillor Mrs E Jones
Councillor Mr A Higgs
Councillor Mr A Booth
Councillor Mr N Matlock
Councillor Major K McRae

Councillor Mr R Butler
Councillor Mrs S Gerrard
Councillor Mrs M Matlock
Councillor Mrs M Wilson-Knight
Councillor Mr T Cox

NOT PRESENT

Councillor Mr J Walker (Apologies received)

IN ATTENDANCE

PCC Rupert Matthews (up to and inc Min No 232/24)
Borough Councillor N Bottomley (up to and inc Min No 233/24)
Mrs R Richardson - Clerk
Mrs J Lovatt – Deputy Clerk

230/24

APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL

Apologies received from County Councillor R Shepherd and Borough Councillors S Bellamy and G Lawrence.

RESOLVED to accept and approve apologies from Councillor J Walker.

231/24

TO RECEIVE DISCLOSURES OF INTERESTS FROM MEMBERS AND REQUESTS FOR DISPENSATIONS

Councillor A Higgs Min No 236/24(b)

232/24

TO WELCOME PCC RUPERT MATTHEWS

The Chairman welcomed Police & Crime Commissioner Rupert Matthews to the meeting.

Mr Matthews gave a local update of issues within the village. The following was discussed:

- Drug dealing – Sileby Memorial Park – regular patrols are carried out at the Memorial Park to deter drug dealing. This seems to be having a positive impact.
- Burglary patrols – when the clocks go back, additional patrols are carried out due to increase in burglaries in the winter months.
- Speeding – speed checks have been carried out on Barrow Road and Seagrave Road. Further checks will be carried out in due course.
- E Scooters and E Bikes – this has been flagged by the police as an increasing issue, with a review being carried out in the Spring. Mr Matthews stated that in order for Sileby to be flagged as a E Scooter and E Bike ‘hotspot’, all incidents need to be reported to the police. This can be done online.
- The new government has promised funding for extra Police Officers and PCSOs.

Councillor J Jones thanked Mr Matthews for his information report.

Councillor J Jones asked Councillors to approve moving the agenda item ‘*TO RECEIVE REPORTS FROM COUNTY AND BOROUGH COUNCILLORS IF IN ATTENDANCE*’ forward to be the next agenda item to be discussed. The was approved by Council.

233/24

TO RECEIVE REPORTS FROM COUNTY AND BOROUGH COUNCILLORS IF IN ATTENDANCE

Councillor N Bottomley gave the following report:

Bus Services in Charnwood

The first stage of the County Council’s review of bus service provision and residents’ needs in Charnwood is currently underway under the auspices of the Enhanced Partnership Board. This county-wide body oversees the local bus service network and the deployment of Bus Service Improvement Plan monies allocated to Leicestershire by the Government.

We have been informed by the Charnwood Borough Council officer that represents Boroughs & Districts on this Board that so far the review has involved looking at actual usage, actual gaps in the bus network and discussing the current services with the relevant bus operators. The second stage will be public roadshows in Loughborough & Syston in January 2025, and also returning to Loughborough again in March 2025. We would welcome the opportunity to discuss this review with Parish Councillors to ensure Sileby residents are aware of these consultation events, once the dates have been announced.

<https://www.choosehowyoumove.co.uk/public-transport/enhanced-bus-partnerships/leicestershire-buses/leicestershire-network-review/>

Charnwood Community Grant award benefits Sileby

£3,500 has been awarded to Loughborough Wellbeing Centre towards the running costs for the new Sileby Wellbeing Hub. This service delivers weekly sessions promoting positive mental health and wellbeing on Thursdays from 1-3pm at Sileby Methodist Church. It is a drop-in service, no referral is required.

Ratcliffe Gardens (Peashill Farm) SUDS ponds

Following concerns raised by Cllr. McRae, CBC Planning Enforcement are currently investigating whether or not the 3 SUDS ponds on the Ratcliffe Gardens estate have been

correctly constructed in line with approved plans. Unfortunately when enforcement officers met Davidsons representatives on site last week, it was not possible for the officers to take the necessary measurements due to faulty equipment brought to site by Davidsons. The enforcement team were extremely disappointed in the lack of preparedness of the Davidsons representatives and have insisted that an 'as-built' survey is carried out by Davidsons in the presence of CBC officers. This investigation is therefore still ongoing, and we will feedback the outcome in due course.

Coats for All event

Thank you for renting us the hall to allow us to run our Coats for All event! Many people came down and collected things they needed for themselves and family/friends this winter, which was fantastic. Help the Homeless Leicester also came down and collected items that they knew would benefit the homeless people they support and were incredibly appreciative. Any donations not collected at the end of the event were taken to Rainbows Charity shop. Barnardos said they did not have the capacity to take any donations.

The Deputy Clerk read County Councillor R Shepherd's report, as follows: -

SUDS

I am in touch with Councillor McRae and Borough Councillors Bottomley and Lawrence about matters concerning SUDS. Borough Councillor Lawrence has the latest information provided by a Charnwood Borough Council (CBC) officer, dated 19th November. I have asked County Council (LCC) officers for advice as to whether LCC holds an asset register which includes SUDS ponds.

COLD WEATHER

As the weather has now turned much colder, I should like to draw attention to two LCC media releases which I have recently circulated. One, headed "Gritters ready to roll as cold snap expected", gives details of the Council's road-gritting arrangements and a website for an interactive gritting map. There are also a number of bullet points about "getting winter ready", including LCC's Warm Homes Service, which "can support people to keep warm for less this winter". More information about that is available at the website quoted, www.leicestershire.gov.uk/home-energy-grants

The other media release I should like to mention is headed "Council and Age UK team up to support pensioners this winter". It refers to use by LCC of part of the Government-funded Household Support Fund to help Age UK help more people check if they are eligible for Government support and complete the application process. There is concern that over half of the County's residents who qualify for pension credit are missing out on it.

PARISH COUNCILLORS' ENQUIRIES

Please let me know of any matters which the Parish Council would like me to follow up or about which more information is needed.

234/24

CLERK'S REPORT

The CCTV camera at the Convenience Store on Ratcliffe Road is now working, BT attended and re-connected it.

Reminder that the Christmas Switch On is next Friday, 29 November – those councillors who have volunteered to help should be available from 5.15 pm for a 5.30 pm start.

I am proposing an HR Committee meeting on Monday, 2 December at 11.00am.

235/24

PUBLIC PARTICIPATION

None present.

236/24

TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 NOVEMBER 2024

RESOLVED To accept as a true record and these were duly signed.

237/24

FINANCIAL MATTERS

(a) To note the Income

RESOLVED to note the Income in the sum of £24,358.58

(b) To approve the Expenditure

RESOLVED to approve the Expenditure in the sum of £105,523.69

(c) To note the Bank Reconciliation up to 30, September 2024

RESOLVED to note this.

(d) To note the Financial Budget Comparison up to 30, September 2024

RESOLVED to note this.

(e) To receive and consider the first Draft Annual Budget for the Financial Year 2025/26

RESOLVED Councillors to review further, and submit any proposed amendments to the Clerk, so that it can be amended and considered by Council.

(f) To approve replacing the Parish Council noticeboard at a cost of £999.22 plus VAT

RESOLVED to approve this cost.

(g) To approve replacing the Cemetery noticeboard at a cost of £696.45 plus VAT

RESOLVED To approve this cost, but to replace the Perspex initially as a fix.

(h) To receive and consider a quote in the sum of £1,641.77 for remedial works to the Radiant Tube Heaters in the Sports Hall

RESOLVED to approve this cost.

238/24

TO RECEIVE REPORTS ON MEETINGS ATTENDED OR REPORTS RECEIVED – FOR INFORMATION ONLY

Councillor R Butler reported that he had received an email from the Enforcement/Allotment Officer at Charnwood Borough Council, confirming that the pipe from the rear of 76 Ratcliffe Road, through the allotments and into the main sewer was CCTV last week. The pipe was found

to be completely clear and there was no sign of any displaced joints or any other problems with the pipe.

239/24

TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS: -

(a) **P/24/1633/2** Change of use and associated alterations of farm storage outbuilding, and adjacent land, into ancillary living accommodation - Hanover Lodge, 256 Seagrave Road, Sileby, LE12 7NJ

RESOLVED No Objection

(b) **P/24/1522/2** Section 73 Variation of Condition 2 (Trading Hours) of Planning Application ref: P/94/3164/2 (Change of use from shop to hot foot takeaway (Use Class A3)). Variation to consist of change of operating hours to 5:00pm to 10:00pm, Monday to Sunday, with the exception of Tuesday - 6 King Street, Sileby, LE12 7N

RESOLVED No Objection

(c) **P/24/1977/2** Erection of part single storey, part two storey rear extension - 16 Finsbury Avenue, Sileby, LE12 7PJ

RESOLVED No Objection

240/24

TO RECEIVE AN UPDATE FROM THE PROJECT PARK! WORKING PARTY

The FA and Howdens have confirmed that they will defer our award into Window 3, which would allow us to complete the installation of the kitchen by no later than the end of July 2025. They wish to know when we are in a position to engage with the local Howdens depot designer, and they can share those details with us.

(a) To agree opening times of the Sports Pavilion to submit with the Planning Application for the alterations

RESOLVED to have the opening times between 8.00am – 10.00pm

241/24

TO RECEIVE AND APPROVE THE RECOMMENDATIONS FROM THE FINANCE & GENERAL-PURPOSE WORKING PARTY RE AMENDMENTS TO THE FOLLOWING: -

(a) Model Financial Regs

RESOLVED to approve, with a slight amendment to how VAT is shown.

(b) Standing Orders

RESOLVED to approve.

(c) Business Continuity Plan

RESOLVED to approve.

(d) Health & Safety Policy

RESOLVED to approve.

(e) HR Terms of Reference

RESOLVED to approve.

242/24

TO RECEIVE AND CONSIDER A REQUEST FROM CHARNWOOD BOROUGH COUNCIL FOR SUGGESTIONS IN RELATION TO THE NAMING NEW THOROUGHFARES FOR 170 DWELLINGS SERVED BY 5 NEW STREETS – LAND EAST OF COSSINGTON ROAD, SILEBY

RESOLVED Councillor Higgs to email suggestions, and this item to go back on the agenda for the 5th December 2024.

243/24

TO RECEIVE AND CONSIDER A REQUEST FROM CHARNWOOD BOROUGH COUNCIL TO COMPLETE A SURVEY ON WHAT WE THINK ABOUT CHARNWOOD

RESOLVED each councillor to complete this survey.

244/24

TO DISCUSS AND CONSIDER WHAT ACTION TO BE TAKEN RE PARKING PROBLEMS IN THE MEMORIAL PARK AT WEEKENDS WHEN SJFC PLAY/TRAIN

RESOLVED The Chairman of Sileby Juniors Football Club has placed 'No Parking' signs along the drive and has informed people that they can use the Bowls Club car park.

245/24

TO APPROVE CANCELLING THE COUNCIL MEETING OF 2 JANUARY 2025

RESOLVED to cancel this meeting.

246/24

CONTENT FOR NEWS ARTICLE

Reporting crime incidents – Cllr J Jones

247/24

TO REVIEW ACTION STATUS REPORT

This was reviewed and updated accordingly.

248/24

FUTURE PLANNING

Return of remote meetings (Cllr A Booth)

Meeting closed at 8.03 pm

Chairman's Signature: Date: