



**MINUTES OF SILEBY PARISH COUNCIL MEETING HELD ON
THURSDAY, 4 JULY 2024 AT 6.30PM AT SILEBY COMMUNITY CENTRE**

PRESENT

Councillor Mrs J Jones (Chairman)
Councillor Mrs E Jones
Councillor Mr A Higgs
Councillor Major K McRae
Councillor Mr N Matlock

Councillor Mr A Booth
Councillor Mrs S Gerrard
Councillor Mrs M Matlock
Councillor Mrs M Wilson-Knight
Councillor Mr T Cox

NOT PRESENT

Councillor Mr R Butler (Apologies Received)
Councillor Mr J Walker (Apologies Received)

IN ATTENDANCE

Borough Councillor F Forde
Mrs R Richardson - Clerk

059/24

APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL

RESOLVED to accept and approve apologies from Councillors R Butler and J Walker. Apologies received from County Councillor R Shepherd and Borough Councillor G Lawrence.

060/24

TO RECEIVE DISCLOSURES OF INTERESTS FROM MEMBERS AND REQUESTS FOR DISPENSATIONS - None

061/24

CLERK'S REPORT

P/24/1070/2 Erection of single storey rear extension extending beyond the rear wall of the original house by 4.00m, with a maximum height of 3.60m, and height to the eaves of 2.50m 33 Highgate Road, Sileby, LE12 7PN. This is for **information only** (it is not a formal consultation) as the proposal has been submitted under the Householder Prior Notification procedure. We are being advised of this proposal because the Council has consulted the owner/occupier of the adjacent properties and they may seek our guidance

062/24

PUBLIC PARTICIPATION - None present

063/24

**TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 JUNE
RESOLVED** To accept as a true record and these were duly signed

064/24

TO RECEIVE REPORTS FROM COUNTY AND BOROUGH COUNCILLORS IF IN ATTENDANCE

The Clerk read out County Councillor Mr R Shepherd's report: -

"I am in contact with Councillor McRae and Borough Councillor Lawrence about matters concerning Cygnet Close.

Some time ago a resident raised with Borough Councillor Bottomley a concern about water on the surface of Ratcliffe Road, and BC Bottomley contacted me about it. I in turn raised this matter with County Council officers. An exploratory dig down and investigation subsequently took place, in January. The most recent information I have received from an officer, dated 27th June, is that in the investigation "...the operatives couldn't find any issues. All they were able to witness is the open excavation would fill with water. This will now be added to the agenda for our partnership meeting with Severn Trent Water." The officer is aware that this is a long-standing issue. I have forwarded the most recent information to the resident and copied in the Borough Ward Councillors.

I continue to be grateful to the Clerk for kindly forwarding County Council media releases and other items of information to Parish Councillors.

Please let me know if there are any matters which Parish Councillors would like me to follow up or about which more information is needed."

Borough Councillor F Forde gave her report.

065/24

TO RECEIVE REPORTS ON MEETINGS ATTENDED OR REPORTS RECEIVED – FOR INFORMATION ONLY

Councillor A Booth attending a Councillor Training session (LRALC).

Councillors J Jones, N Matlock and A Higgs, met with the Admin Officer at the Cemetery to have a look at her concept plan for changes and renovations to the Garden of Remembrance, which she will bring to the council meeting on 1 August.

Councillor McRae gave a report on the flood meeting held on 14 June, to discuss options for reducing flood risk in Cygnet Close.

066/24

TO RECEIVE AN UPDATE FROM THE PROJECT PARK! WORKING PARTY

Councillors J Jones, A Higgs, E Jones and N Matlock met with Ground Control to discuss the planting in the Park Entrance. It was noted and agreed that some plants/trees have failed, or are failing, due to various reasons.

Ground Control confirmed that any failed plants/trees would be replaced as part of the ongoing maintenance contract at an appropriate time. (excludes vandalised stock). It was agreed that Ground Control would meet again with Sibleby Parish Council in September to do a stock take on the progress of the plants and the replacement programme. The Working Party recommend that payment is made in full. Ground Control agreed to invoice the maintenance contract in thirds to allow space to withhold payment should any issues arise with the plant replacement plans. (3 payments of £2754.01).

Councillors J Jones, A Higgs and J Walker met on 29 June at the Memorial Park with volunteers (only two volunteers turned up) to discuss the Community Garden project. Councillor Jones informed them that they would have to form a committee and open a bank account and that they need numbers to make it work. It was suggested that a WhatsApp Group is set up so making it easier to communicate; a further meeting is to be arranged.

➤ **CONSIDER OPTIONS FOR BLOCKING TRAFFIC FROM ENTERING THE MEMORIAL PARK VIA GIBSON ROAD ENTRANCE**

RESOLVED To obtain quotes for five boulders weighing approximately 2 tonnes each.

067/24

TO APPROVE QUOTATIONS FOR THE REMOVAL OF TREES ON THE ALLOTMENT AREA

RESOLVED To accept the quote in the sum of £570 plus VAT

068/24

TO APPROVE FURTHER REMOVAL OF CONIFER TREES AT SILEBY CEMETERY

RESOLVED to approve the removal of conifer trees. Councillor Higgs confirmed he would be happy to meet tree surgeons at the cemetery to show them exactly what they should quote for.

069/24

TO APPROVE ADDITIONAL AREA TO BE CLEARED AT SILEBY CEMETERY - FLOWERBED ENTRANCE

RESOLVED to approve this area being cleared and have additional top soil laid with an increased budget of up to £3,000.

070/24

TO CONSIDER WHAT ACTION TO BE TAKEN FOR UNSAFE MEMORIALS AND KERB SETS OVER 100 YEARS OLD

RESOLVED To have a meeting at the Cemetery at 11.00 am on Monday, 8 July to discuss further.

071/24

TO NOTE THE NAME AMENDMENT TO THE MARCO MEMORIALS QUOTATION NO. 6 DATED 19 JUNE 2024

RESOLVED To note the name is Porter (A47)

072/24

TO APPROVE RE-SITING ONE OF THE BENCHES IN MARTIN’S WALK TO THE MEMORIAL PARK
After a brief discussion it was **RESOLVED** not to re-site the bench to the Memorial Park but to move it from its present position, so it is looking down Brook Street.

073/24

TO APPROVE A QUOTATION FOR REPAIRS TO THE COMMUNITY CENTRE SPORTS HALL WINDOWS
RESOLVED To approve the quote in the sum of £1,496 plus VAT

074/24

TO ARRANGE A DATE FOR THE CHRISTMAS WORKING PARTY
RESOLVED to take place on Thursday, 18 July at 5.45 pm

075/24

ARTICLES FOR SOAR VALLEY LIFE LEAFLET (DEADLINE FOR SUBMISSION 12 JULY 2024)
RESOLVED not to publish anything this quarter.

076/24

CONTENT FOR NEWS ARTICLE

- ❖ Removal of trees in the cemetery (Councillor A Higgs)
- ❖ Community Garden (Clerk, original article)
- ❖ HSBC Bank Loughborough (Councillor S Gerrard)
- ❖ Cemetery Wall (Councillor N Matlock)

077/24

FUTURE PLANNING

None

Meeting closed at 7.42 pm

Chairman’s Signature: Date: