



**MINUTES OF THE SILEBY PARISH COUNCIL MEETING HELD ON  
THURSDAY, 5 SEPTEMBER 2019 AT 7.30PM AT SILEBY COMMUNITY CENTRE**

**PRESENT**

Councillor Mrs J Jones (Chair)  
Councillor Mrs J Harris  
Councillor Mrs E Astill  
Councillor Mrs E Jones  
Councillor Ms M Pollard

Councillor Mr R Butler  
Councillor Mr B Richards  
Councillor Dr S Haider – *joined the meeting at 8.15 pm*  
Councillor Mr S Taylor

**IN ATTENDANCE**

Borough Councillor Mr A Paling (up to and inc Min No 148/19)  
Borough Councillor Mrs H Fryer (up to and inc Min No 148/19)  
One Resident  
Mrs J Lovatt – Deputy Clerk  
Mrs R Richardson - Clerk

**143/19 APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL**

Apologies were received and approved from Councillors Mrs V Marriott, Ms K Khan, Ms A Fearn, Mrs F Hughes and Borough Councillor Mr P Murphy. Councillor Mr S Haider for lateness

**144/19 TO RECEIVE DISCLOSURES OF INTERESTS FROM MEMBERS AND REQUESTS FOR DISPENSATIONS**

None received

**145/19 CLERK'S REPORT**

The Manager from Almond Care called in to the office to report that a Children's Home will be opening soon on St Mary 's Road, Sileby for providing day to day care for young people with Emotional and Behavioural difficulties. She has offered to come to talk to members at some point in the future.

Sunflower Competition – the presentation is next Saturday what arrangements have been made re judging, prizes and presentation?

The Clerk mentioned getting an alarm system similar to what we have in the office, in the pavilion, as the charge for maintenance and monitoring of the Intruder Alarm System with ADT is £781.19 pa. (If so, it can be on the next agenda for consideration).

**146/19 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS**

No matters raised

**147/19 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 AUGUST 2019**

**RESOLVED** To accept as a true record and these were duly signed

**148/19 TO RECEIVE REPORTS FROM COUNTY & BOROUGH COUNCILLORS**

Borough Councillor Mr A Paling reported that he and Borough Councillor Mr P Murphy are working on three projects for the 2019/20 allowance re the Member Grant Scheme.

He reported that fly-tipping is a major issue at the moment.

He is working with the Enforcement Team on certain issues, including parking on the public highway.

The new Chief Executive Rob Mitchell is starting in September that has replaced Geoff Parker.

Councillor Paling has attended substance misuse and cyber training which he found to be most useful.

Councillor Paling agreed to contact Richard Bennett (Head of Planning – CBC) to arrange a meeting to discuss various issues regarding planning.

Borough Councillor Mrs H Fryer recommend that members signed up to the Neighbourhood Alert Scheme <https://www.neighbourhoodalert.co.uk/>

She reminded members that there is a Soar Valley Meeting on Wednesday 18<sup>th</sup> September at 5.45pm – Jubilee Hall, Cossington. Leicester City Football Club will be attending. Questions will be submitted to LCFC prior to the meeting to ensure they have the relevant information available.

Councillor Fryer had chased Leicestershire County Council about the overgrown shrubbery on Barrow Road, Sileby and Sileby Road, Barrow.

She reported that Charnwood Borough Council is currently running a Resident's Survey (MEL Research) from the 31<sup>st</sup> August to 21<sup>st</sup> September 2019. This is for the new Corporate Plan.

**149/19 TO RECEIVE REPORTS ON MEETINGS ATTENDED OR REPORTS RECEIVED – FOR INFORMATION ONLY**

Councillor Mrs E Astill reported that she had spoken to Jeremy Eaton, Senior Planning Officer at Charnwood Borough Council, re 7 King Street as there is concern about the general situation. A draft amended scheme has been put in to Charnwood with a revised site layout plan. A meeting is planned with the developers on 23 September. It has been called-in to Plans Committee which will be in December.

Councillors Mrs J Jones and Mrs E Astill met with the Business Manager at Highgate Primary School to discuss issues with the playing field and the MUGA. Bellway want to sign-off the S106, Charnwood Borough Council want to change the Agreement of who is to take responsibility for the MUGA and playing field. There needs to be a Deed of Variation and this seems to be holding things up. There is a new Planning Manager at LCC who is trying to move this forward. Councillors Jones and Astill are to get in touch with Charnwood asking them to support Highgate School.

- 150/19 **TO CONSIDER AND AGREE COMMENTS FOR THE FOLLOWING PLANNING APPLICATIONS: -**
- (a) **P/19/1646/2** - Proposed single storey extension to rear and side of dwelling -  
38 Southfield Avenue, Sileby, Leicestershire, LE12 7WQ  
**RESOLVED** No objection
  - (b) **P/19/1625/2** Variation of condition 2 (Approved Drawings), condition 9 (Access Arrangements) and condition 12 (Visibility Splays) of planning permission ref. P/18/1269/2 for changes to site access, bridleway and path through the eastern part of the site, security lodge, intake room, show pitches and toilets, floodlighting masts, and associated works Former Park Hill Golf and Fishing Centre, Park Hill Lane, Seagrave, Leics LE12 7NG  
**RESOLVED** No objection
  - (c) **P/19/1717/2** Proposed single storey extension to side and rear, and two storey extension rear of dwelling -14 Avenue Road, Sileby, LE12 7PG  
**RESOLVED** our concern is the loss of off-street parking on an already congested road
  - (d) **P/10/0655/2** - Street Naming Consultation for Miller Homes Development at Seagrave Road  
**RESOLVED** To submit the names Haines and Parkinson.

151/19 **TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN**  
Councillor Mrs E Astill reported that we are pending the Examiner's Report.

152/19 **TO RECEIVE A LETTER FROM THE EXTERNAL AUDITOR PKF LITTLEJOHN LLP RE THE COMPLETION OF THE LIMITED ASSURANCE REVIEW FOR THE YEAR ENDED 31 MARCH 2019 AND TO NOTE THEIR COMMENTS: -**

**SECTION 3 – EXTERNAL AUDITOR REPORT AND CERTIFICATE 2018/19**

**Point 2: External Auditor Report 2018/19**

Except for the matters reported below\*, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

*\* As was reported last year, the setup of petty cash in a previous year led to errors in Boxes 1, 7 and 8. The smaller authority has not correctly amended the figures in the prior year comparative column, instead adjusting for the error in the current year Box 3 figure. The 2017/18 figures in Boxes 1 and 7 should read £306,454 and £304,085, respectively. Box 8 has been correctly restated as per the guidance in our prior year report. The 2018/19 figures in Boxes 1 and 3 should read £304,085 and £92,165, respectively*

**RESOLVED** To note these comments and to ensure these amendments are corrected in the prior year comparatives when completing next year's Annual Governance and Accountability Return.

153/19 **TO DISCUSS AND CONSIDER PROPOSALS FOR THE GARDEN OF REMEMBRANCE**  
Councillor Mrs E Astill has offered to draw up a scheme and will present this to members at a future meeting. **RESOLVED** To agree to this

154/19 **TO CONSIDER A NEW SERVICE LEVEL AGREEMENTS (SLA'S) FOR A 3-YEAR PERIOD WHICH WILL COVER THE 2020/2021 & 2022 GRASS CUTTING SEASONS. ALSO, TO CONSIDER WHETHER WE WISH TO DEDICATE A VERGE(S) TO WILDFLOWERS SO OMIT IT FROM THE CUTTING REGIME**  
**RESOLVED** To enter into a new Service Level Agreement for a three-year period which will cover

the 2020-2022 grass cutting seasons. As regards dedicating verges to wildflowers it was **RESOLVED** that Councillors Mr R Butler, Ms A Pollard and Mrs E Jones will meet and go around the village, looking to see if there is a suitable verge(s) and report back to council.

**155/19 TO RECEIVE AND CONSIDER AN INVITATION TO A FORTHCOMING CONFERENCE ON AFFORDABLE HOUSING TAKING PLACE ON TUESDAY, 12 NOVEMBER IN NOTTINGHAM COMMENCING AT 9.30 AM**

**RESOLVED** Councillor Mrs E Jones will attend

**156/19 CHRISTMAS UPDATE**

The Deputy Clerk reported:

- Event Notification has been sent and approved by Charnwood Borough Council.
- Road Closure and Traffic Management Plan has been sent to LCC Highways – awaiting approval
- Road signs have been ordered and confirmed by LCC Highways
- Festive Lights Application – partially completed and awaiting Voltage Company to complete their section so that it can be submitted for approval
- Gazebos have now arrived. They have been erected to see what they are like, and will be suitable for the event. Going to look at curtain fairy lights for the back of the gazebos.

**157/19 FUTURE PLANNING**

No matters raised

**The meeting closed at 9.14 pm**

Chairman's Signature: .....

Date: .....